МИНИСТЕРСТВО НАУКИ И ВЫСШЕГО ОБРАЗОВАНИЯ РОССИЙСКОЙ ФЕДЕРАЦИИ
Федеральное государственное автономное образовательное учреждение высшего образования
«Дальневосточный федеральный университет»
(ДВФУ)
ШКОЛА БИОМЕДИЦИНЫ

«СОГЛАСОВАНО»	«УТВЕРЖДАЮ»
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РАБОЧАЯ ПРОГРАММА ПРОИЗВОДСТВЕННОЙ ПРАКТИКИ

PRACTICE IN OBTAINING PROFESSIONAL SKILLS AND EXPERIENCE IN ORGANIZATIONAL AND MANAGEMENT ACTIVITIES / ПРАКТИКА ПО ПОЛУЧЕНИЮ ПРОФЕССИОНАЛЬНЫХ УМЕНИЙ И ОПЫТА В ОРГАНИЗАЦИОННО-УПРАВЛЕНЧЕСКОЙ ДЕЯТЕЛЬНОСТИ

Направление подготовки 19.04.01 Биотехнология

Профиль подготовки Agri-Food Biotechnology
Квалификация (степень) выпускника
магистр

г. Владивосток
2018

1. REGULATORY DOCUMENTATION REGULATING THE PROCESS OF ORGANIZING AND PASSING PRACTICES

The program is developed in accordance with the requirements of the educational standard of higher education, independently established by FEFU 19.04.01 Biotechnology from 07/07/2015 No. 12-13-1282.

2. OBJECTIVES OF DEVELOPMENT OF PRODUCTION ORGANIZATIONAL AND MANAGEMENT PRACTICE

The purpose of the practice of obtaining professional skills and experience in organizational and managerial activities is to teach graduate students management skills; collection, analysis and use of information for management decisions.

The practice of gaining professional skills and experience in organizational and managerial activities (hereinafter referred to as production practice / organizational and managerial practice) lasting 2 weeks is provided after theoretical training in the second year and involves consolidating the knowledge and skills acquired by students as a result of mastering theoretical courses, developing practical skills and contributes to the integrated formation of general cultural and professional competencies of students.

3. OBJECTIVES OF ORGANIZATIONAL AND MANAGEMENT PRACTICE

The objectives of the practice of obtaining professional skills and experience of professional activity (organizational and managerial) are:

- the organization of the work of the team of performers, the adoption of executive decisions in a spectrum of opinions, the determination of the order of work;

-search for optimal solutions when creating new products, taking into account the requirements of the science of nutrition, quality and cost, safety and environmental friendliness.

-organization in the division of work on the development and improvement of food technology of functional and specialized nutrition;

-organization of work on the prevention of occupational injuries, occupational diseases, prevention of environmental violations;

-preparation of applications for inventions and paperwork;

-development of quality management systems for the technology of production of food products from plant materials based on international quality systems.

4. PLACE OF PRODUCTION PRACTICE IN THE STRUCTURE OF OP

Organizational and managerial practice lasting 4 weeks is provided after theoretical training in the second year and involves consolidating the knowledge and skills acquired by students as a result of mastering theoretical courses, develops practical skills and contributes to the integrated formation of general cultural and professional competencies of students.

In accordance with the plan of the educational process, organizational and managerial practice is carried out in 3 semesters, which is 3 credits or 108 hours.

The organizational and management practice of undergraduates is carried out taking into account the scientific interests of undergraduates

and provides for classes in subjects and disciplines corresponding to the research interests of undergraduates.

Organizational and managerial practice is based on the development of training courses in the disciplines of the basic part:

-Administration and management of agriculture and agribusiness.

-Research methods in biotechnology.

Organizational and managerial practice is based on the development of training courses in the disciplines of the professional cycle: The concept of scientific research in biotechnology / The concept of scientific research in biotechnology; Analytical studies of objects in biotechnology / Analytical studies of objects in biotechnology.

Organizational and managerial practice is based on the development of the practical part of the training course: Practice in obtaining primary professional skills / Practice for obtaining primary professional skills; Practice in obtaining professional skills and experience in production and technological activities (including technological practice) / The practice of obtaining professional skills and experience in industrial and technological activities (including technological practice).

The knowledge and skills acquired and enshrined in the framework of organizational and managerial practice, allow to achieve the required level of mastering the master's training program. Also, during the passage of organizational and managerial practice, the undergraduate forms and develops his practical skills, abilities, universal and professional competencies.

In the process of organizational and managerial practice, theoretical knowledge is used to solve specific practical problems, providing a combination of theoretical training with practical activities in enterprises.

In the process of organizational and managerial practice, undergraduates should get an idea of the real work of masters as performers or junior level managers in various services of the management apparatus; the formation of the organizational and managerial structure of organizations; organization of work of performers (teams of performers) in the development and improvement of food technology of functional and specialized nutrition; collection, processing and analysis of information on factors of the external and internal environment of the organization for the organization of work on the prevention of occupational injuries, occupational diseases, the prevention of environmental violations; evaluation of the effectiveness of projects; preparation of applications for inventions and paperwork based on the results of information and analytical activities; assessment of the effectiveness of quality systems.

5. TYPES, METHODS, PLACE AND TIME OF PRODUCTION PRACTICE

Type of practice: The practice of obtaining professional skills and experience of professional activity (organizational and managerial) of students in the field of study 04.19.01 Biotechnology is organized dispersed in the 3rd semester of the curriculum.

Way of carrying out - stationary / exit (at the choice of the student).

Place of practice:

The place of practice is the structural units of FEFU (Department of Food Sciences and Technology), as well as organizations whose activities correspond to professional competencies mastered in the framework of the educational program 19.04.01 Biotechnology.

Practice in third-party organizations is based on contracts in accordance with which students are given places of practice, as well as organizational and informational and methodological assistance is provided in the process of internship.

Students can independently offer places for practical training. The student begins the practice only after the official confirmation of the consent of the organization (enterprise) with the conclusion of the contract according to the general model established by the Federal State Autonomous Educational Institution of Higher Education “Far Eastern Federal University”.

In the course of practice, undergraduates perform organizational and managerial activities:

-study of documents of normative support of educational activities of FEFU. In the process of working with regulatory documents, the undergraduate must study the structure and content of the OS in the direction and highlight the requirements for the professional preparedness of the bachelor and / or master; analyze the curriculum for the preparation of the bachelor (specialist) and the work program of the provided course;

-familiarization with the place of practice in order to study the management system, scale and legal form of the enterprise;

-the study of the state and prospects of development of production and economic and financial activities; to study the main technical and economic indicators of the organization in recent years;

-analysis of the personnel of the enterprise or structural unit of the enterprise;

-drawing up schemes reflecting the production and organizational structure of the enterprise;

-study of the composition and content of the functions performed by a particular structural unit of the enterprise, identify mechanisms of

interaction with other units, formulate proposals for improving the production activities of the enterprise / structural unit.

The internship is possible on the basis of educational institutions, enterprises of all forms of ownership, offered by the undergraduate in the order of his personal initiative, in agreement with the graduating department (Department).

The object of study are:

-documents of normative support of educational activities of FEFU. In the process of working with regulatory documents, the undergraduate must study the structure and content of the FSES HPE in the direction and highlight the requirements for professional training of the bachelor and / or master; analyze the curriculum for the preparation of the bachelor (specialist) and the work program of the provided course;

-personnel of the enterprise or structural unit of the enterprise;

-enterprise management system;

-the composition and content of the actually performed functions of a certain structural unit of the enterprise, to identify mechanisms of interaction with other units, to formulate proposals for improving the production activities of the enterprise / structural unit;

-Quality management system of food production technology based on international quality systems;

-Other forms of work determined by the supervisor.

The specific content of all types of organizational and managerial activities is reflected in the individual plan of organizational and managerial practice of the undergraduate, compiled by the undergraduate in accordance with the assignment of the head of practice.

In accordance with his individual plan, the undergraduate must participate in all types of organizational and managerial work of the department department of the School or enterprise.

The results of the work are recorded in the diary of organizational and management practice.

6. TRAINING COMPETENCIES FORMED AS A RESULT OF PERFORMANCE OF PRACTICE

Code and wording of competency	Competency Stages	
PK-7 readiness for organizing the work of the team of performers, making executive decisions in a spectrum of opinions, determining the order of work	Knows	tasks of professional activity, technological processes of food production, ways of organizing the work of the team
	Able to	apply knowledge of the manufacturing process to organize work
	knows	experience in the practical application of knowledge of the technological process of food production
PK-8 with the ability to conduct a feasibility study of production and the preparation of technical and economic documentation	Knows	normative and technical documentation, regulations, veterinary norms and rules, basic principles for the preparation of technical and economic documentation experience in the practical application of
	Able to	apply knowledge about the technological process of production for the organization of work, conduct a feasibility study of production
	knows	knowledge of the technical and economic analysis of production
PK-9 readiness to use the basic principles of organization of metrological support of production	Knows	normative and technical documentation, regulations, veterinary norms and rules
	Able to	rational use of normative and technical documentation, regulations, veterinary norms and rules in the field of organization of metrological support for the production of agricultural raw materials and food products
	knows	the skills of using normative and technical documentation, regulations, veterinary norms and rules in the field of metrological support for the production of agricultural raw materials and food products

PK-10 with the ability to develop a quality management system for biotechnological products in accordance with the requirements of Russian and international quality standards	Knows	normative and technical documentation, regulations, veterinary norms and rules
	Able to	put into practice theoretical knowledge in the field of compliance with the requirements of a biotechnological product
	knows	quality management system at an enterprise development and compliance skills
PK-11 with the ability to provide technological discipline, sanitary-hygienic operation of the enterprise, the maintenance of technological equipment in proper technical condition	Knows	ways to search for scientific and technical information of domestic and foreign experience on the topic of research of a biotechnological product quality management system
	Able to	to search for scientific and technical information of domestic and foreign experience on the subject of research
	knows	ways to search for scientific and technical information of domestic and foreign experience on the research topic
PK-12 with the ability to plan and carry out activities to ensure industrial safety, environmental monitoring and protection	Knows	basics of industrial safety, regulatory and technical documentation, regulations, veterinary norms and rules
	Able to	put knowledge into practice in the field of industrial safety, monitoring and environmental protection
	knows	ways to ensure industrial safety, monitoring and environmental protection

7. STRUCTURE AND CONTENT OF PRODUCTION PRACTICE

The total complexity of production practice is 3 credits, 108 hours.

№ п/п	Sections (stages) of practice	Types of work in practice, including independent work of students and laboriousness (in hours)			Current Control Forms
1	Preparatory stage: - Obtaining documents for practice (direction, diary, assignment); - Arrival at the place of practice and an	Obtaining documents for practice (2	Introductory lecture (2 hours)	Safety briefing (2 h)	Making entries in the diary. Oral

	introductory briefing; -Organization of the workplace and acquaintance with the team.	hours)				conversations.
2	The main stage: - Study of the organizational structure of the base of practice; - the study of regulatory and technical documentation; - Implementation of individual production tasks; - The study of practical activities.	Accomplishment of practice tasks in accordance with the program (30 h)	Safety briefing at the enterprise (2 hours)	Study of materials and documents at the place of practical training (26 hours)	Processing and analysis of the obtained practice materials (20 hours)	Making entries in the diary. Oral conversations.
3	The final stage: - Processing and systematization of the received material; - Preparation of a report on the passage of organizational and managerial practice; - Protection of the report on organizational and management practices.	Report writing (11h)	Presentation preparation (9 h)	Report Protection (2 hours)		Score with grade

In the process of practice, undergraduates participate in all types of organizational and managerial work of the department, departments of the university or enterprise. In the course of practice, undergraduates carry out organizational and managerial activities.

The specific content of organizational and managerial activities is reflected in the individual calendar plan of the organizational and managerial practice of the undergraduate.

8. TRAINING AND METHODOLOGICAL SUPPORT OF INDEPENDENT WORK OF TRAINERS IN PRODUCTION PRACTICE

The program of practice includes preparatory, main, final stages.

1 Preparatory phase.

1.1 Preparation of an individual plan for the implementation of the program of practice, in accordance with the task of the head of practice.

1.2 Acquaintance with the information and methodological basis of practice.

1.3 The Definition of the discipline and its module, which will be conducted training sessions, didactic materials prepared.

2 The main stage.

2.1 The Study of the state and prospects of development of production and economic and financial activities; The main technical and economic indicators of the organization in recent years.

2.2 The Study of the personnel of the enterprise or structural unit of the enterprise. The study of schemes reflecting the production and organizational structure of the enterprise.

2.3 The Study of the composition and content of the actually performed functions of a particular structural unit of the enterprise, to identify mechanisms of interaction with other units, to formulate proposals for improving the production activities of the enterprise / structural unit.

2.4. Study of the organization of work on the prevention of occupational injuries, occupational diseases, and the prevention of environmental violations at the enterprise.

3 Final stage

3.1 Preparation of a practice report.

3.2 Report protection.

The result of the internship is the preparation of a report in which a qualified analysis of a particular problem is presented, a program is developed and tools for solving the problem are proposed, conclusions are made about the possibility of practical use (implementation) of the results. All this can form the basis of the master's report on practice. The results of the analysis are made out in writing.

The report on the results of organizational and managerial practice includes a description of the work done.

The report on organizational and management practice includes:

1. The characteristic compiled by the head of practice from the enterprise.

2. Report on the passage of organizational and managerial practice, drawn up in accordance with established requirements. The report on the practice should reflect all types of work performed in accordance with the assignment and an individual plan of organizational and managerial practice.

The report contains:

1. An individual plan of organizational and managerial practice together with an individual task for practice.

2 .Diary of organizational and managerial practice.

3 .Report made by structure:

-Introduction، which indicates the purpose, place, start date and duration of the practice, a list of work and tasks completed during the practice;

-The main part, containing an analysis of organizational and managerial literature on the topic, a description of the practical tasks that the graduate student solves during the internship, a description of the

organization of individual work, the results of the analysis of the classes by teachers and undergraduates;

-Conclusion, including: a description of skills acquired in practice, suggestions for improving organizational and managerial work, individual conclusions about the practical significance of the organizational and managerial research.

-List of sources used.

-Applications.

For full-time undergraduates, various options for passing organizational and managerial practice are possible.

9. FORMS OF CERTIFICATION (BY THE RESULTS OF PRACTICE)

Before undergoing organizational and managerial practice, the undergraduate receives an individual task from the head of practice from the university, the contents and volume of which are agreed upon with the head of the practice.

Based on the results of the practice, the student draws up a report on the passage of practice, participates in the final conference with the presentation of the results of the practice, after which she receives an offset with an assessment.

The practice report should contain the following elements:

- title page (Appendix 3);
- assignment and schedule of practice (Appendix 1);
- introduction;
- report on production activities in the process of internship;
- sources of information;

The report is drawn up in accordance with the "Requirements for the design of written work performed by students and students of FEFU."

The volume of the report depends on the topic of the individual assignment.

Sample report structure

1. General information about the enterprise and its brief description (history, geographical location, list of main workshops, buildings and structures with an indication of their purpose; information about the main services of the enterprise).

2. The structure of the enterprise and its individual divisions, its raw material base.

3. The state and prospects of development of production and economic and financial activities; The main technical and economic indicators of the organization in recent years.

4. The staff of the enterprise or structural unit of the enterprise. Schemes reflecting the production and organizational structure of the enterprise.

5. The composition and content of the actually performed functions of a certain structural unit of the enterprise, to identify mechanisms of interaction with other units, to formulate proposals for improving the production activities of the enterprise / structural unit.

6. Organization of work on the prevention of occupational injuries, occupational diseases, and the prevention of environmental violations at the enterprise.

7. Conclusion.

By agreement with the head of practice from the university and depending on the location of this type of practice, the structure of the report or its individual parts may change.

After graduation and preparation of the report in accordance with the requirements, the student submits his report to the defense of the head from the university. According to the results of the defense, a test is set with a rating (excellent, good, satisfactory, unsatisfactory):

“Excellent” - the necessary practical work skills and professional competencies provided for by the organizational and managerial practice program are fully formed, tasks are completed, the quality of their implementation is estimated by the number of points close to the maximum.

“Good” - the necessary practical work skills and professional competencies provided for in the organizational and managerial practice program are fully formed, the tasks are completed, the quality of execution of none of them is estimated by the minimum number of points, some types of tasks are completed with errors or insufficiently thoroughly.

“Satisfactory” - the necessary practical work skills and professional competencies are mainly formed, the gaps are not significant, some of the completed tasks contain errors.

“Poor” - the necessary practical work skills and professional competencies provided for by the organizational and management practice program are not formed, all completed training tasks contain gross errors, additional independent work on the report materials will not lead to any significant improvement in the quality of the tasks.

10. EDUCATIONAL AND METHODOLOGICAL AND INFORMATION SUPPORT OF PRODUCTION PRACTICE

Main literature:

1. Rational processing of raw materials in the production of meat products: a textbook for universities / T.K. Kalenik, OV Tabakaeva, V.A.

Lyakh [et al.]; Far Eastern Federal University, School of Biomedicine. - Vladivostok: FEFU Publishing House, 2013 .-- 189 p. http://elib.dvfu.ru/vital/access/manager/Repository/vtls:000841970

2. Planning and organization of production: a training manual / A.M. Akchurina. - Moscow: Rusyns, 2018 .-- 176 p. - ISBN 978-5-4365-2524-2. https://www.book.ru/book/929633

3. Kondratyev E.I. Technology and organization of production [Electronic resource]: study guide / Kondratyev EI— Electron. textual data. — Kazan: Kazan National Research Technological University, 2013. — 168 p. http://www.iprbookshop.ru/62312.html

4. Sysoev L.V. Organization of production at industrial enterprises [Electronic resource]: lecture notes / Sysoev L.V. - Electron. textual data. — M.: Moscow State Academy of Water Transport, 2011.— 119 p. http://www.iprbookshop.ru/46295.html

5. Kilina, I.A. Communicative technologies in the food industry [Electronic resource]: teaching aid / I.A. Kilina, T.V. Nettle, L.A. Mayurnikova. - The electron. Dan. - Kemerovo: KemSU, 2016 .-- 146 p. https://e.lanbook.com/book/93551

6. Menh, L.V. Economics and enterprise organization [Electronic resource]: study guide / L.V. Mench, E.E. Rumyantseva, I.K. Kuprina. - The electron. Dan. - Kemerovo: KemSU, 2016 .-- 156 p. https://e.lanbook.com/book/99561

7. Economics and organization of the enterprise: workshop [Electronic resource] / L.V. Mench [et al.]. - The electron. Dan. - Kemerovo: KemSU, 2016 .-- 116 p. https://e.lanbook.com/book/99573

8. Organization of production at food industry enterprises [Electronic resource]: study guide / Yu.A. Salikov [et al.]. - The electron. Dan. - Voronezh: VGUIT, 2010. https://e.lanbook.com/book/5832

Additional literature:

1 Auerman, L.Ya. Technology of baking production: Textbook / L.Ya. Auerman. - 9th ed., Revised. and add. / Under the total. ed. L.I. Puchkova. - St. Petersburg: Profession, 2009 .-- 416 p. http://lib.dvfu.ru:8080/lib/item?id=chamo:316025&theme=FEFU

2 Borisenko, L.A. Biotechnological basis for the intensification of production of salted meat products / A.A. Borisenko, A.A. Bratsikhin. - M .: DeLi print, 2010 .-- 163 p. http://lib.dvfu.ru:8080/lib/item?id=chamo:342770&theme=FEFU

3 Ivashov, V.I. Technological equipment for meat industry enterprises: a textbook for high schools / V.I. Ivashov. - St. Petersburg .: GIORD, 2010. - 736 pp. Http://lib.dvfu.ru:8080/lib/item?id=chamo{59114&theme=FEFU

4 Rogov, I.A. General technology of meat and meat products / I.A. Rogov, A.G. Zabashta, G.P. Kazyulin. - M.: KolosS, 2010 .-- 367 p. http://lib.dvfu.ru:8080/lib/item?id=chamo{40686&theme=FEFU

5 Krus, G.N. Technology of milk dairy products: Textbook / G.N. Krus, A.G. Khramtsov, 3.V. Volokitina, S.V. Karpychev; Ed. A.M. Shalyginoy. - M: KolosS, 2006 .-- 455 p. http://lib.dvfu.ru:8080/lib/item?id=chamo:351156&theme=FEFU

The list of resources of the information and telecommunication network "Internet".

1. http://elibrary.ru Scientific Electronic Library eLIBRARY.RU

2. The electronic library system "Doe" http://e.lanbook.com/

3. The electronic library system "IPRBOOK" http://www.iprbookshop.ru

4. Scopushttp database: //www.scopus.com/home.url

5. Web of Science database http://apps.webofknowledge.com/

6. Database of full-texting academic journals in China http://oversea.cnki.net/

7. The electronic library of dissertations of the Russian State Library http://diss.rsl.ru/

8. EBSCO Electronic Databases http://search.ebscohost.com/

11. MATERIAL AND TECHNICAL SUPPORT OF PRODUCTION PRACTICE

Bases of practice can be educational institutions; research institutes, laboratories; workshops and laboratories of industrial enterprises of food and processing profile (for example, meat processing enterprises), equipped with modern technological equipment and testing instruments, allowing to control the quality of raw materials and products; laboratories for the analysis and assessment of the quality of food products, as well as the scientific laboratory of ecobiotechnology of the FEFU School of Biomedicine and the Department of Biotechnology and Functional Nutrition, where there are conditions for passing organizational and managerial practice.

Approximate practice bases: Federal State Budgetary Scientific Institution Scientific Center for Agrobiotechnologies of the Far East named after A.K. Seagulls ", LLC" Ratimir ", PPO" Nikolsk ", SGB" Management "(Artyomovsky Gormolokozavod," Green-Agro "), LLC" Brothers Group ", LLC" VIK ", LLC" AgroMersi Trade ", OJSC" Vladkhleb ", and etc.

The material and technical support for the implementation of organizational and managerial practice on the basis of the Department of Food Sciences and Technologies includes lecture halls and practical classes equipped with multimedia equipment and that comply with sanitary and opposite rules and norms.

№ п/п	Name of special rooms and premises for independent work	Equipped with special rooms and rooms for independent work
3	690022, Primorsky Territory, Vladivostok, Russky Island, Saperny Peninsula, village of Ajax 10, auditorium M 311. M311- The classroom for lecture-type classes, seminar-type classes, group and individual consultations, ongoing monitoring and interim certification.	Training furniture for 25 workplaces, teacher's place (table, chair), Analytical and technological equipment (M311): Milk centrifuge with heating ЦЛМ 1-12; Liquid thermostat LOIP Lt-208a, volume 8l, 120x150 / 200mm; Analyzer of milk quality Lactan 1-4 mod. 230; PH-millivolmeter with tripod pH-150MI; VSP 1.5-2-3T scales; Refrigerator "Ocean-RFD-325B"; Drying cabinet, stainless steel chamber. steel, 58l; electric stove 111CH 101-226589; PE-6110 magnetic stirrer with heating; VNZh-0,3-KhS3 viscometer (d-1.41) glass capillary; Tripod PE-2710 lab. for burettes. Multimedia equipment: Monoblock Lenovo C360G-i34164G500UDK; Screen with electric 236 * 147 cm Trim Screen Line; DLP projector, 3000 ANSI Lm, WXGA 1280x800, 2000: 1 EW330U Mitsubishi; Subsystem of specialized hardware mounts CORSA-2007 Tuarex; Video Switching Subsystem: DVI DXP 44 DVI Pro Extron matrix switcher; Extender DVI over twisted pair DVI 201 Tx / Rx; Subsystem of audio switching and sound reinforcement; ceiling mount speaker SI 3CT LP Extron; Sennheiser EW 122 G3 UHF Microphone Lavalier Radio System with a wireless microphone and receiver; DMP 44 LC Extron digital audio processor; Extron IPL T S4 Network Management Controller; Wireless LANs for students are provided with a system based on 802.11a / b / g / n 2x2 MIMO (2SS) access points.
4	690022, Primorsky Territory,	Training furniture for 17

	Vladivostok, Russky Island, Saperny Peninsula, village of Ajax 10, auditorium M621. M621- The classroom for the implementation of design work, lecture-type classes, seminar-type classes, group and individual consultations, ongoing monitoring and interim certification.	workplaces, Teacher's place (table, chair), Computer class: Monoblock Lenovo C360G-i34164G500UDK 19.5 "Intel Core i3-4160T 4GB DDR3-1600 SODIMM (1x4GB) 500GB Windows Seven Enterprise - 17 pcs; Wired LAN - Cisco 800 series; Wireless LAN for students is provided with a system based on 802.11a / b / g / n 2x2 MIMO (2SS) access points.
6	690922, Primorsky Territory, Vladivostok, Russky Island, Saperny Peninsula, village of Ajax, 10, building A, aud. A1017. Reading rooms of the FEFU Scientific Library with open access to the fund (building A - level 10) Audience for independent work of graduate students.	The room is equipped with specialized training furniture (seats - 15) Equipment: Monoblock Lenovo C360G-i34164G500UDK - 15 pcs. Integrated Polymedia FlipBox Touchscreen Display - 1 pc. Copier-printer-color scanner in e-mail with 4 trays Xerox WorkCentre 5330 (WC5330C - 1 pc.

In order to ensure special conditions for the training of disabled and disabled people in FEFU, all buildings are equipped with ramps, elevators, lifts, specialized places, equipped with toilets, information and navigation support signs.

For people with disabilities and people with disabilities, the choice of practice places is consistent with the requirement of their accessibility for these students and the practice is conducted taking into account the peculiarities of their psychophysical development, individual capabilities and health status.

Compiled by (s):

Professor of the Department of Food Sciences and Technology, Doctor of Biological Sciences, Professor Kalenik T.K.

Associate professor, Department of Food Sciences and Technology, T. Senotrusova

The practice program was discussed at a meeting of the Department of Food Sciences and Technology protocol No. 1 dated July 11, 2018.

ANNEX 1

MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION
Federal state autonomous educational institution
of higher education
«Far Eastern Federal University»
(FEFU)

SCHOOL OF BIOMEDICINE

«AGREED»
Head of education program

_____FULL NAME.
"___" _____20__

INDIVIDUAL JOB

By _____

(Type of practice)

Student ___ group's _____

(Name of student)

Educational program _19.04.01 "Biotechnology"

Base (place, organization) of practice
_____

Duration of practice from _____20___Y. To _____ 20___ Y

Generalized wording of the assignment	

Task Schedule

The name of the tasks (activities) that make up the task	Date of completion of the task (event)
1.	
2.	
3.	

Head of Practice _____ _____

signature full name, position

APPENDIX 2

Practice Diary Example

Far Eastern Federal University

School of Biomedicine

Head of Practice from FEFU

_____

Head of practice from the host organization

_____

A DIARY

By _____ practice

Student _____ course _____ group

By program_____

Place of Practice

_____

Duration of practice _____ weeks

_____

1. Student calendar

№ п\п	Name of work	Calendar dates		Surname of head of practice
		start	ending	

2. Student work diary

date of	Summary of work intern	Signature a manager

3. Report protection results
The report is protected by _____ _____ 20___
With a rating of _____

Director of DPNiT _____ full name

ANNEX 3

Practice report title page form

MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION
Federal state autonomous educational institution
of higher education
«Far Eastern Federal University»
(FEFU)

SCHOOL OF BIOMEDICINE

The report is protected with a rating of _____
"_____" _____ 20__ Y

Director of DPNiT
_____ Full name.

.

REPORT

On the passage of industrial and technological practice
in_____
(Full name of the enterprise)

Student gr. _____ groups _____ (_____)
Signature full name
Supervisor
from the university _____ (_____)
Signature full name

APPENDIX 4
Form of referral to industrial practice

MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION
Federal state autonomous educational institution
of higher education
«Far Eastern Federal University»
(FEFU)

SCHOOL OF BIOMEDICINE

N A P R A V L E N I E
To practice _____

Student of the master course
_____Last name First name _____group
(Full Name)
Seconded to_____
Name of base organization
Address_____
Order on referral to practical training No. _____
For passing _____
In the direction of preparation 19.04.01 Biotechnology for a period from _____ 201 to _____ 201 (continuous / discrete)

Head of Practice
Professional skills and experience in
Professional activity
M.P. _____ _____ _____

(Position, academic title) (Signature) (Full name)

Marks on the implementation and terms of practice

Company name	Arrival and Departure Mark	Signature, decryption of signature, stamp
Name of enterprise, organization in accordance with the contract	*Arrived* __.__.*20*__ г.	
	Arrived __.__.*20*__ г.	

Head of Practice _____ _____

signature full name, position